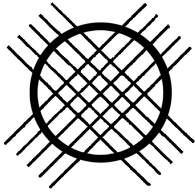


Course and Conference Grants



The Spokane Handweavers' Guild (SHG) provides up to three grants per year, totaling \$1,500.00, for members to attend courses or conferences directly related to technical and aesthetic development in handweaving or related fiber arts.

Application Requirements and Information:

1. Applicants must be a paid member of the Spokane Handweavers' Guild for at least 12 months immediately preceding an application.
2. Only courses or conferences directly related to handweaving or associated fiber arts will be considered for funding.
3. Each grant recipient for a non-SHG sponsored workshop or event must provide a presentation to the Guild, in coordination with the program committee, within one year of the grant award. This may be a slide presentation, seminar, lecture, workshop, one-person show, or any other appropriate program.
4. A grant application must be submitted, in the format that follows, to the guild president no less than 12 and no more than 24 weeks before the actual course or conference will take place. A grant committee, which will determine awards within six weeks of any application's receipt, will evaluate the application.
5. First time applicants are given priority. Former recipients must have complied with all conditions of any previous grant before being considered for another gift.
6. The criteria for awarding grants are:
 - a. Quality of the course or conference
 - b. Contribution to the applicant's technical and aesthetic development
 - c. Commitment of the applicant to handweaving and the fiber arts
 - d. Benefit to the Spokane Handweavers' Guild
7. Award checks will be cut no less four weeks before the event for which a grant was awarded.
8. Receipts for all grant money expenditures must be provided to the treasurer no later than two weeks after the conclusion of the class or conference. If receipts submitted total less than the grant awarded, the grantee must return the unused balance to the Spokane Handweavers' Guild.
9. Grant recipients are responsible for any taxes incurred by grant monies received. Please consult your tax professional.

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Grant Application Format

1. **Title page:** must include name, address, email address, telephone
2. **No more than 6 photographs of your textile work** along with descriptions and dates. Pictured items may be works of art, functional pieces or practice samples. Photographs may be submitted in print or digital format.
3. **Proposal** (maximum 2 pages)
 - a. **Proposal description:** Describe the course or conference that you want to attend. Why is it important to you? How will it enhance your technical and aesthetic development?
 - b. **Budget:** Provide an itemized account of all of the costs for to to attend the course or conference including registration, course fees, transportation, living expenses and supplies.
 - c. **Requested grant amount.**
 - d. **Dates and location** of the course or conference.
4. **Your biography** *as it relates to weaving and the fiber arts* (maximum 2 pages)
 - a. **Training and education:** Workshops, higher education, conferences, etc.
 - b. **Travel and other** not included under training and education.
 - c. **Related work:** Classes or workshops you have taught, lectures or demonstrations you have given, commissions received, etc.
 - d. **Exhibitions and awards**
5. **Future direction:** Where you feel your work is headed and how you might develop it in the future.
6. **How will your attendance at this course or conference enrich the Spokane Handweavers' Guild?** How will you share your study with the Guild? Give an approximate date for your report or presentation.